

**LLANGWM COMMUNITY COUNCIL**  
**Minutes of Meeting held at Llangwm Village Hall**  
**9<sup>th</sup> May 2023 @ 7.00pm**

1. PRESENT: Councillor B Childs (Chair)                      Councillor M Evans (Vice Chair)  
                    Councillor M John    Councillor V Owens  
                    Councillor N Sandford

IN ATTENDANCE: Clerk Debbie Hanney

REGISTER OF ATTENDANCE: – All members present signed

2. APOLOGIES: Councillor C Davies, Councillor E Rawlings, Councillor N Lewis

3. DECLARATION OF ANY PERSONAL OR POTENTIALLY CONFLICTING ISSUES:  
None recorded

4. MINUTES OF PREVIOUS MEETING: held on 11<sup>th</sup> April 2023 – minutes agreed

5. MATTERS ARISING:

6. CORRESPONDENCE RECEIVED:

- Received from Mr S Richards regarding the residential development on land North of The Kilns, Llangwm, SA62 4HG.
- Received from Mr D Richards regarding housing development on land North of The Kilns, Llangwm, SA62 4HG
- Received from Mrs E Berisford regarding housing development on land North of The Kilns, Llangwm, SA62 4HG.

Councillors had a lengthy discussion regarding the concerns raised by members of the community. The points of concern were regarding the change of intended mix of housing between social housing and private housing for purchase, the capacity of the school, transport and services. Although it was noted that social housing was not perceived as negative and that people should not be stigmatised, the community was not made aware that Ateb would be purchasing the land at the public consultation or outline planning stage. Councillor M John also reported that he had received correspondence regarding this matter and had responded to them individually. Councillor M John has responded as follows:- “The application passed last year was outline and access only, with all other matters reserved. Any reserved matters have to go back to PCC planning for a decision. The application was made by a private company in Monmouth who purchased the land then, sold it on with the outline

<p>permission. There was an indicative plan but this wasn't a final plan. There were also conditions stipulated.</p> <p>Full report is available here.</p> <p><a href="https://planningdocs1.pembrokeshire.gov.uk/PublicAccess_Live/Document/ViewDocument?id=8855F8C24A0C4882B050D841ECB34A37">https://planningdocs1.pembrokeshire.gov.uk/PublicAccess_Live/Document/ViewDocument?id=8855F8C24A0C4882B050D841ECB34A37</a> He also noted that he had recently attended a Housing Meeting in Pembrokeshire County Council and there was no further information regarding the next stage of the planning process at this time. Councillors agreed that at this stage Ateb had not made an application for reserved matters to Pembrokeshire County Council with any firm proposal so this would be listed as a agenda item for a future meeting and in the meantime Councillor John would contact Ateb to see if he could get any further information.</p> <ul style="list-style-type: none"> <li>• Correspondence received from Mrs S Saies regarding erecting a bench in Pills Park near the cricket score shed in her late husband's memory. Councillor B Childs agreed to contact Mrs Saies to discuss this and contact the Cricket Club to find a suitable location.</li> <li>• Llangwm Community Council received a Thank You card from Llangwm Community Café for the £100 grant for the cost of their coronation event that was enjoyed and supported by the village.</li> </ul> <p>7. <u>PLANNING RECEIVED BY 4<sup>th</sup> May 2023:</u></p> <p><a href="http://www.pembrokeshire.gov.uk/planning-applications">www.pembrokeshire.gov.uk/planning-applications</a></p> <ul style="list-style-type: none"> <li>• 23/0022/PA Alterations and extension to dwelling at 20 Glan Hafan, Llangwm, SA62 4JB – No objections raised</li> <li>• 23/0057/PA Outline Planning for erection of a single residential dwelling together with car parking and landscaping at land adjacent to No. 6 The Kilns, Llangwm, SA62 4HG – Concerns regarding drainage system running through the plot, DH to write to Pembrokeshire County Council.</li> <li>• 23/0060/DG Discharge of conditions 3 (materials), 5 (foul water disposal), 8 (entrance details), and 9 (ecological enhancement and management plan) of permission 21/0719/PA Demolition of existing steel clad bungalow and erection of a new dormer cottage – No objections raised.</li> </ul> <p>8. <u>FINANCE:</u></p> <ol style="list-style-type: none"> <li>a) Draft Cash Statement for YE 31.03.2023 – received by Councillors</li> <li>b) Invoices received by 4<sup>th</sup> May 2023 and cheque approval <ul style="list-style-type: none"> <li>• Cleddau Press – for Llangwm Newsletter £330.00</li> <li>• BHIB Council's Insurance due 01.06.2023 £424.48</li> <li>• Currys Lenovo Laptop - £229</li> <li>• Introduction to Local Council Administration (ILCA) - £120 +VAT</li> <li>• One Voice Wales training invoice March 2023 - £35</li> </ul> </li> </ol>	<p>MJ to contact Ateb</p> <p>BC to contact Mrs Saies</p> <p>DH to post on FB page (completed 11.05)</p> <p>DH to email PCC (submitted 11.05)</p> <p>DH to issue approved cheques</p>
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<ul style="list-style-type: none"> <li>• SLA invoice PCC Play Ground, Pills Park, Llangwm - £628</li> <li>• John Colnett, removal of tree, Pills Park, Llangwm - £180</li> <li>• Community Council Clerk salary costs (26 hrs @ £12.37 per hour, £20 expenses per month) 01.03.2023 to 31.03.2023 – Total £341.62 01.04.2023 to 30.04.2023 – Total £341.62 All invoices were approved by Councillors</li> </ul> <p>c) Audit update – on going</p> <p>d) Bank Account – change of contact details and Debit Card – Councillor M Evans agreed to contact the bank to request a mandate</p> <p>e) Payments –</p> <ul style="list-style-type: none"> <li>• Receipts received from Llangwm Community Café for Coronation of King Charles III celebrations, project costs £100.00.</li> <li>• Receipts received £143.74 from Llangwm Community Café for running costs supported by Llangwm Community Council.</li> </ul>	<p>ME to contact Barclays Bank</p>
<p>9. <u>RISK ASSESSMENT:</u></p> <p>a) Traffic issues – Information and contact details for Go Safe Wales Road Casualty Reduction Partnership will be displayed on the Community Council notice board so that individuals can raise concerns regarding traffic issues and speeding. DH has not received a response from Pembrokeshire County Council regarding concerns that were raised at the meeting on 11.04.2023 regarding parking opposite Gail Hill, outside Llangwm Farm it was agreed that a further email would be sent.</p> <p>b) Pills Parks – no issues reported.</p> <p>c) Common Land – A concern was raised that a hedge/fence that has recently been erected on land in front of Park House, 27 The Kilns, SA62 4HG was a potential encroachment onto common land, DH will write to the home owner to determine the position on this.</p> <p>d) Dog fouling – Information and contact details for Pembrokeshire County Council Dog Control Service will be displayed on the Community Council notice board so that members of the public can report any concerns.</p> <p>e) Defibrillators – Councillor V Owens will check the defibrillators in May.</p> <p>f) Data Protection – no issues raised</p>	<p>DH to display poster</p> <p>DH to email PCC</p> <p>DH to email (sent 11.05)</p> <p>DH to display poster</p> <p>VO to check working order</p>
<p>10. <u>CLERKS INFORMATION:</u></p> <ul style="list-style-type: none"> <li>• Clerk DH will enrol onto the Introduction to Local Council Administration (ILCA) course which will support her to carry out her clerk duties.</li> <li>• Clerk DH is now able to log onto the Llangwm webpage and will update the Community Council page.</li> </ul>	<p>DH</p> <p>DH to update webpage</p>
<p>11. <u>TRAINING:</u></p> <ul style="list-style-type: none"> <li>• Councillors agreed that there should be a structured approach to identify and agree training requirements and that a training plan</li> </ul>	<p>DH to put on agenda for June meeting</p>

<p>should be put in place. This will be an agenda item for the next meeting.</p> <ul style="list-style-type: none"><li>• Councillor E Rawlings has requested that the OVW training regarding Legal Matters that she attended be an agenda item for the next meeting.</li></ul> <p>12. <u>AOB:</u></p> <ul style="list-style-type: none"><li>• Councillor M Evans asked if the Rugby Club Lease could be circulated with all of the Community Councillors.</li></ul> <p>13. <u>NEXT MEETING:</u></p> <p><b>The next Community Council Meeting will be held on Tuesday 13<sup>th</sup> June 2023 in Llangwm Village Hall at 7pm.</b></p>	<p>MJ to circulate</p>
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